

Incorporated Society Change of Rules Certification

10051276416

Name of Society | CjJArSTCf/teACH flrST*>c -Jroc . Society Number ; o 3S

I certify, that the rules have been altered in accordance with the society's rules and that the altered rules endorsed by the three members are the rules of the society.

| | Please tick if the rule change includes a name change for the society

Name £j'Ao<K> gRyAOr wuruvAlLe Position cuut?

Date at'2' IMAÿ| 'IQP4_____ Signature

Note: This certification must be completed by an officer or solicitor of the society.

Checklist before filing:

- [7] Has the Change of Rules Certification been completed by an office or solicitor of the society?
- */{ Has the copy of the rule change been signed by 3 members of the society?
- Is a copy of the rule change(s) attached? This can either be a complete copy of the updated rules, or a copy of the individual rule(s) that were changed
- | | If the name of the society is being changed, have you checked the name is available by conducting a Register Search at www.societies.govt.nz and www.companies.govt.nz?

Note: Section 6 of the Incorporated Societies Act 1908 requires a society's rules to include the following:

- The name of the society (ending with the word Incorporated)
- The objects for which the society is established
- How people become members of the society and stop being members of the society
- How meetings of the society will be called and held and how voting will take place
- How officers of the society will be appointed
- How the society's funds will be controlled and invested
- The powers (if any) that the society has to borrow money
- How any property of the society will be distributed in the event of the society being wound up
- How the rule _____ red.

25 MAY*

Your Contact Details | Name and Postal Address:
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C wA. VST UJA. CVA

Other Details | Telephone:
Email: C\ c« \ Q>
C.V>cK p\STo\ citxb * Cj.H-1
Post To
Incorporated Societies Register
Companies Office
Private Bag 92061
Auckland Mail Centre 1020

www.tocietics.govt.nx | 0508 SOCIETIES | 0508 762 438
Send completed forms to: Companies Office, Private Bag 5

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Certificate - Alteration of rules

Section 21 Incorporated Societies Act 1908

1. Name* of society

CHRISTCHURCH PISTOL CLUB INCORPORATED

2. Society number

220382

I certify that the alteration has been made in accordance with the rules of the society.

Name

Richard Cumins

Position

Treasurer

Signature

22 / 06 / 2018

3. Complete this checklist before filing your application

- @ This certification has been completed by an officer of or a solicitor for the society.
- Cj A copy of the rule alteration(s) is attached. NOTE | This can either be a complete copy of the updated rules with the alterations underlined or in bold type, or a copy of the particular rule(s) that were altered
- Nn The copy of the alteration to rules has been signed by three members of the society.

For society name changes —

- | ! This rule alteration also includes a name change for the society, and
- r~| We have checked that the new name of the society is available by conducting Register Searches at both
- www.societies.govt.nx and www.companies.govt.nz.

What must be included in your rules?

Section 6 of the Incorporated Societies Act 1908 requires that a society's rules include the following:

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The objects for which the society is established

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How meetings of the society will be called and held and how voting will take place.

Control and use of the common seal

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The powers (if any) that the society has to borrow money

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How the rules of the society can be altered

SSIpc# 'W'

4. Your contact details

§ Name and postal address

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Email (optional)

Christchurch Pistol Club (Inc)
P O Box 6079
Christchurch
admin@>chchpistolclub.org.n2

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Incorporate Societies Register
Companies Office
Victoria Street West, Auckland 1142

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21st June 2018

Registration of Alteration of rules (Section 21 Incorporated Societies Act 1908)

At two of our past Annual General meeting held on the 26th of June 2016 & 25th of June 2017 a motion for an amendment to numerous club's rules was moved and passed.

AGM on the 26th June 2016
Rule 18

Current: The accounts shall be audited annually by an auditor to be appointment at the annual general meeting

Replacement: The accounts of the club shall be reviewed by an Chartered Accountant appointed at the annual general meeting.

AGM on the 25th June 2017
Rule 9.1.1

Current: The Annual General Meeting, of which twenty -eight (28) days' notice shall be given to members by the Secretary either by advertisement in the "Christchurch Press" or other local newspapers. Or by written notice to each member of the Club (receipt of such written notice means as posted to the last known address), shall be held in the month of June in each year.

Replacement: The Annual General Meeting, of which twenty – eight (28) days' notice shall be given to members by the Secretary by written notice to each member of the Club (receipt of such written notice means as emailed or posted to the last known address), shall be held in the month of June in each year"

Rule 12.2.1

Current: Quorum at all Committee meetings have to consist of at least nine (9) Committee Members

Replacement: Quorum at alt Committee meetings have to consist of at least seven (7) Committee Members

Yours sincerely

Gareth Turner
President

Marc Featherstone
Committee Member

Ian Lamb
Vice-President

Richard W. C. W. INCORPORATED SOCIETIES
Assistant Registrar
Treasurer -

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AUCKLAND

RULES OF THE CHRISTCHURCH PISTOL CLUB INCORPORATED

L NAME

- 1.1 The name of the Society shall be the:
"CHRISTCHURCH PISTOL CLUB (INCORPORATED)",
hereinafter termed "the Club".

2. OFFICE

- 2.1 The Registered Office of the Club shall be at the office of the Secretary
for the time being.

3. OBJECTS

The objects of the Club shall be:

- 3.1 To foster, teach, and encourage pistol shooting, and to carry out pistol shooting.
- 3.2 To acquire by purchase, lease, or otherwise, any pistol range or ranges, pistols or small euros, ammunition, and any other property, either real or personal, necessary for the purposes of the Club, and the entering into and carrying out of all contracts and agreements necessary for these purposes.
- 3.3 The acquisition of any licenses necessary for the purposes of the Club.
- 3.4 To conduct pistol meetings, pistol practices, club or inter-club competitions and to give prizes or trophies for the same.
- 3.5 To affiliate with any other club or association of similar nature and / or promote any such club.
- 3.6 To do all or any other things or acts which may be necessary or conducive towards the carrying out of the aforesaid objects, or which may be in the interests of the members thereof and of pistol shootfagi

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4. MEMBERSHIP

4.1 New Memberships

4.1.1 All Applications for membership shall be in writing of the o£\J@KluAND membership application form. 1-11

4.1.1.1 there shall be a proposer and a seconder who shall be financial members of the Club,

4.1.1.2 the applicant shall comply in all respects with the current NZPA application form FM 1 requirements and conditions.

4.1.2 Each such application shall then be placed before the Committee for consideration.

4.1.3 Should any such application be declined then no reason need be given for such decision and acceptance of this condition shall be a condition precedent to each and every application.

4.2 Life Memberships

4.2.1 Any person who has rendered eminent service to the Club may be elected a life member of the Club at a General Meeting thereof upon a majority vote of two thirds of the members voting at such meeting.

4.2.2 Any such member who is elected to be a Life Member, shall be deemed to be a financial member of the Club forthwith and the annual club subscription fee will be waived by the Club and the NZPA annual membership fee will be borne by the club.

5. CESSATION OF MEMBERSHIP

Any member of the Club shall cease to be a member:

5.1 By delivering to the secretary, before 31st May, a written resignation.

5.1.1 Unless such resignation is given, such member shall be liable for the ensuing year's subscription, this clause shall not apply to a Life Member.

5.2. By being struck off the roll as hereinafter provided.

5.3 By dying.

5.4 By becoming mentally incapable of conducting his / her own affairs.

5.5 **If** the conduct of any member is such as to endanger the character, good order, or welfare of the Club, the Committee may, by resolution, suspend such member for any length of time considered necessary, or expel such member.

5.5.1 Where a member has to appear in answer to any charge under this rule, that member shall be notified by registered letter.

5.5.2 Any member expelled under this rule shall thereupon ipso facto cease to be a member of the Club or to have any claim on its property.

5.5.3 Any member suspended or expelled shall, within one (1) month, have the right of appeal to an Appeal Committee consisting of one person appointed by the member suspended or expelled, one person appointed by the Committee, and a third person who shall act as Chairperson to be appointed by the two persons first appointed. The Chairperson shall be an executive member of a club affiliated to the NZPA. The decision of the Appeal Committee shall be final.

5.5.4 The appointment of the Chairperson and the hearing of the appeal

shall take place within one (1) month of the date of lodgement of the appeal.

5.6 Except that a member who is un-financial for the period of one (1) calendar month shall ipso facto cease to be a member,

5.6.1 providing that such person may resume membership on a resolution of the Committee to that effect, and also providing all arrears of membership fees and penalties are paid in full.

6. FUNDS OF THE CLUB

6.1 The funds of the Christchurch Pistol Club shall not be payable or transferable to any member of the Club,

6.1.1 either directly or indirectly, by way of dividend, or bonus, or otherwise by way of profit distribution.

6.2 However, nothing shall prevent a payment by way of remuneration to a member employed by the Club, at normal market rates,

6.2.1 nor the payment of gratuities for service at normal market rates,

6.2.2 nor prevent payment of interest at normal market rates, on monies borrowed by the Club from any member,

6.2.3 nor prevent reimbursement for expenses incurred on club affairs.

7. ALTERATION OF RULES

7.1 The rules of the Club may be altered, added to, or rescinded by a majority vote at a special meeting called for the purpose in the manner herein provided, or at the Annual General Meeting,

7.1.1 provided seven (7) days notice of such proposed alteration shall have been given either by public notice in any local newspaper, or by notice in writing to each member of the Club, posted by the Secretary.

7.2 No addition to, or alteration to Paragraph 6 or to Paragraph 20 of these rules shall be approved without prior approval of the Inland Revenue Department.

7.3 Duplicate copies of every such alteration, addition, rescission, or amendment shall forthwith be delivered to the Registrar of Incorporated Societies in accordance with the requirements of the Incorporated Societies Act 1908.

8. FINANCIAL YEAR

8.1 The financial year of the Club shall end on the 30th day of April in each year.

9. GENERAL MEETINGS

9.1 Annual General Meeting

9.1.1 The Annual General Meeting, of which twenty - eight (28) days notice shall be given to members by the Secretary either by advertisement in the "Christchurch Press" or other local newspaper,
or by written notice to each member of the Club (receipt of such written notice means as posted to the last known address), shall be held during the month of June in each year,

9.1.2 to receive the Annual Report and Balance Sheet of retiring officers,

9.1.3 to elect officers for the coming year,

9.1.4 and to transact any other general business concerning the Club.

9.2 Special General Meetings

9.2.1 Special General Meetings may be called by the Committee at any time,

9.2.2 or shall be called upon a requisition of members of the Club stating the object of such meeting

9.2.3 signed by at least seven members of the Club and lodged with the Secretary.

9.2.4 Seven (7) days notice of such meeting shall be given in the same manner as for the Annual General Meeting, and such notice shall contain particulars of the business to be conducted at the meeting.

10. VOTING

10.1 Proxy Votes

10.1.1 Proxy votes are admissible and valid for Annual General Meetings and Special General Meetings as long as they comply with the following criteria:

10.1.2 They are only valid for matters previously circulated to all members eligible to vote at such meetings. This includes such matters as election of officers, notices of motion and remits.

10.1.3 They must be notified to the Secretary (or person acting for the Secretary) prior to the meeting, such notification to be in writing and signed by the person represented.

10.1.4 They may not be of a general or blanket nature (that is they cannot be of the format 'I vote as my nominated representative votes').

10.1.5 The notification of proxy shall ipso facto be regarded as the presentation of an apology.

10.2 Other

10.2.1 The Chairperson of the General Meetings may declare motions decided on voices, but shall, if required to do so, take a show of hands.

10.2.2 The Chairperson shall have a Casting as well as a Deliberate Vote at all General and Committee meetings.

10.2.3 A secret ballot shall be held for the election of officers.

11. OFFICERS

11.1 The officers of the Club shall consist of a Patron and a Committee consisting of:

President
Vice President
Secretary
Treasurer
Club Captain
Eight (8) Committee Members

with the power to co-opt except as set down in rule 11.3.

11.2 Any member of the Committee who:
Ceases to be a member of the Club,
Resigns in writing from the Club,
or who is absent without leave from three consecutive Committee meetings,
shall cease to be a member of the Committee.

11.3 The Committee may fill any vacancies occurring in its members which occur prior to the next Annual General Meeting. If more than 3 elected officers vacate their office, a Special General Meeting shall be called to fill the vacancies arising, including any position filled by co-opting.

12. QUORUM

12.1 General Meetings

12.1.1 Quorum at all general meetings of the Club shall consist of at least twenty (20) members.

12.2 Committee Meetings

12.2.1 Quorum at all Committee meetings shall consist of at least ten (10) Committee members.

13. DUTIES

13.1 Duties of Officers:

13.1.1 The President shall preside at all meeting of the Club or of the Committee, provided that in his absence the Vice President preside, and in the absence of both the President and the Vice President, the meeting shall elect another officer of the Club to take the chair.

- 13.1.2 The Secretary shall keep the usual minutes, attend to the necessary correspondence, render such returns as may be required from time to time by the Registrar of Incorporated Societies and attend to the usual secretarial business.
- 13.1.3 The Treasurer shall collect subscriptions and entrance fees for all competitions and keep a full and correct account of the financial transactions of the Club. The treasurer shall bank all club moneys in the club's bank account(s).
- 13.1.4 The Club Captain shall foster and promote competition between the membership and affiliated clubs, Liaise between members and Committee as the first point of contact for resolution of minor problems, promote and foster sporting competition within the Club, and be a member of any shooting sub-Committee that may be formed within the Club from time to time.
- 13.1.5 The Committee shall have the managing of all matters connected with the Club and from time to time make any such by-laws and regulations consistent with these rules as they consider necessary or expedient for the well being of the Club.
- 13.1.6 The Committee shall control the funds and assets of the Club, and its decisions on all questions shall be binding.
- 13.1.7 The Committee shall set the fees for the ensuing year prior to the end of the club's financial year and shall set down payment terms and any late payment penalties that may be applied.
- 13.2 The President and / or the Secretary shall be the convenor of the Committee.

14. COMMITTEE MEETINGS

- 14.1 The Committee shall hold at least ten (10) meetings per financial year at such time and place as shall from time to time be decided upon by the President or by the Secretary on the requisition of four members of the Committee and at all such meetings the Committee shall decide its own procedure.
- 14.2 Required Reading:
 - 14.2.1 After each Annual General Meeting and before the first subsequent Committee meeting, each club official and Committee member shall be required to read the Rules of the Christchurch Pistol Club (Inc), Standing Orders for the Conduct of Meetings of the Christchurch Pistol Club, and other such documents that from time to time they may be required to have knowledge of in the carrying out of their various duties. Further, that these documents shall be made available by the Secretary as and when required.

15. COMMON SEAL

- 15.1 There shall be a Common Seal of the Club. The seal shall be held by the Secretary and shall be affixed to documents only upon resolution of the Committee. Any two members of the Committee of the Club shall testify to such affixing by signing their names and official designations.

16. SUBSCRIPTIONS

See under section 13.1.7 above.

17. BORROWING POWERS

17.1 The Committee may from time to time borrow such moneys as shall be necessary to carry out the objects of the club and may pledge the Club's assets as security for any loan.

18. AUDIT

18.1 The accounts of the Club shall be audited annually by an Auditor to be appointed at the Annual General Meeting.

19 WINDING UP

19.1 The Club may be wound up voluntarily, if

19.1.1 at a Special General Meeting convened to consider such question and upon vote of a majority of those present, the Club passes a resolution requiring the Club to be wound up,

19.1.2 and the resolution is confirmed at a subsequent General Meeting called together for that purpose and held not earlier than thirty (30) days after the day on which the resolution so to be confirmed was passed.

19.1.3 The members of the Club at such General Meeting held for the purpose of winding up the Club shall direct the disposition of the funds and property of the Club, and failing such direction, the Committee shall hand all the assets of the Club to a pistol club or clubs, or organizations that further or promote the sport of shooting of the committee's choice upon the passing of a resolution of the Committee to that effect.

19.1.3.1 Alternately, the net assets and property remaining after all liabilities have been met, may be given to or be transferred to a recognized, legally constituted New Zealand charity recognized by the Inland Revenue Department.

19.1.4 Upon such winding up as afore mentioned, no property of the Club shall be distributed to any member of the Club.

20. DISSOLUTION

20.1 In the event of the legal dissolution of the Club, the funds and property of the Club shall, after all liabilities have been met, be presented to a pistol club, or clubs, or organizations that further or promote the sport of shooting of the committee's choice upon the passing of a resolution of the Committee to that effect.

20.2 Alternately, upon the legal dissolution of the Club, the net assets and property remaining after all liabilities have been met, may be given to or be transferred to a recognized, legally constituted New Zealand charity recognized by the

Inland Revenue Department.

20.3 Upon such dissolution as afore mentioned, no property of the Club shall be distributed to any member of the Club.

21. INDEMNITY

21.1 The Society and its officers and members shall be indemnified against the actions of any officer or member except where that officer or member is acting in _____ accordance with the directions of the Society. _____

Revised rules as at 2¹st June, 2004.

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